



### 30-Day Notice of Intent to Vacate

Tenant's Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Forwarding Address (future notices): \_\_\_\_\_

Lease Expiration Date: \_\_\_\_\_

Date to Vacate: \_\_\_\_\_ (30-day notice required)

Reason for leaving: \_\_\_\_\_

Lease Completed: Yes/No If no, reason to break lease: \_\_\_\_\_

Security deposit refund payable to \_\_\_\_\_ (Tenant's name),  
\_\_\_\_\_ (email) \_\_\_\_\_ (mobile number)

**You are required to complete direct deposit refund information for security deposit refund within 15 days of move out date. If you do not complete direct deposit refund bank information, we will mail refund to the forwarding address.**

**Direct Deposit Refund Instructions:** Log in to Resident Center > My Account > Refund Settings and select Direct Deposit Refunds to enter your bank account information and forwarding address.

**Please review the following cleaning requirements and other pertinent information for the return of your security deposit:**

**Tenant must complete their lease and submit a 30-day written notice of intent to vacate or renewal to eProNet Management;** otherwise, if Tenant fails to provide such notice, Tenant shall be deemed to be holding-over on a month-to-month basis until 30 days after such notice. This notice is legally binding and the management may pre-lease the property at any time after this notice is given.

Tenant must follow the enclosed move out cleaning requirements. The management shall be the sole determiner of the cleanliness and will charge for each item which does not meet our cleaning standards and be left ready for a new Tenant. Tenant will be charged, or a deduction will be made from the security deposit if applicable, for repairing, cleaning, or painting of the premises beyond what is considered normal

Online Real Estate Marketplace & Lifestyles: eProNet.com  
management@eProNet.com 702.eREALTY(373.2589)  
6149 S Rainbow Blvd, Las Vegas, NV 89118



## **Move-Out Cleaning Requirements**

The cleaning requirements in your unit affect the disposition of your security deposit when you vacate. Your unit must meet our cleaning standards and be left ready for a new tenant. The following checklist is provided to aid you in cleaning your unit.

### **KITCHEN**

1. Hood, exhaust fan and filter clean and grease free
2. Oven door and oven interior cleaned
3. Clean drip pans, chrome rings, broiler pan and under the burners
4. Defrost refrigerator, empty ice cube trays, vegetable drawer, clean exterior and interior, dry inside and out leave door open
5. Clean behind and under refrigerator
6. Clean all cabinets, shelves, drawers, cutting boards and counter tops, remove all shelf paper, towel holders and cup dispenser
7. Clean and polish all chrome, faucets and light fixtures
8. Floors clean and dry

### **BATHROOMS**

1. Tile, tub and shower enclosures/door thoroughly cleaned and free of mildew or mold
2. Toilets and sinks thoroughly cleaned and free of mildew or mold
3. Medicine cabinet cleaned and mirrors polished
4. Baseboard molding and floors clean and dry
5. All fans, fixtures and light shades cleaned and polished
6. Clean all cabinets, shelves, drawers

### **GENERAL**

1. Remove all smudges and fingerprints from doors and woodwork
2. Clean all electric outlets, light switches, light globes, etc.
3. Clean all closets and clean shelves
4. Clean all screens with vacuum, also windows tracks and sills
5. Clean windows inside and out
6. Sweep patio and balcony and remove all debris
7. Carpet must be thoroughly vacuumed and professionally shampooed. Carpets and drapes must be professionally cleaned.
8. Clean drapery rods
9. Clean/replace furnace and/or air conditioning vents and filters
10. Replace missing or broken light bulbs, filters, smoke detector batteries, doorstops
11. Properly dispose of all trash and cleaning materials
12. Landscape areas are to be neatly mowed, trimmed, pruned, fertilized, & watered. Remove all trash, debris, & grease. Pick up and remove any animal droppings whether you have an animal or not.
13. Return all key(s) including door, mailbox, community, storage, gate card and garage remote.